

Scotiabank Switch Kit*

Step 3:

Close your old Bank account.

This is your last step. Please print, complete and send this form to your old bank branch.

TIP: You should only send this form to your old bank branch when all the activity in your account has been successfully transferred to your new account.

Close Account Authorisation Form

To Whom It May Concern,

Please close my account(s) with your financial institution:

Account Number(s): _____

Account Holder(s): _____

(include Joint Account Holder) _____

Authorised Signature(s): _____

(include Joint Account Holder) _____

Please send a cheque for any remaining balance(s) to me directly:

Customer Name: _____

Customer Address: _____

If you have any questions regarding this request, please contact me directly at:

Customer Phone #: _____ (daytime phone number)

Sincerely,

Account(s) Holder

Date

Joint Account(s) Holder

Date

